

| THIS IS NOT AN ORDER - THIS IS A REQUEST FOR FAX BIDS ONLY | | | | ***** FAX QUOTE ***** RETURN BY FAX TO: 225-379-1862 or 225-379-1481 ATTN: PAM PARKER PHONE: (225)379-1441 | | | |
|---|---|--|---|---|--------------|-----------------------|------|
| P.R. NO: 195119 | | DELIVERY POINT: DEPT. OF TRANSPORTATION AND DEVELOPMENT DELIVER TO VARIOUS LOCATIONS AS SPECIFIED TO BATON ROUGE, LA OR NEW ORLEANS, LA AREAS | | | | | |
| Date of Request Or Date Publishing: 10/21/05 | | | | | | | |
| Date Bid Due: 10/27/05 | | | | | | | |
| Time Bid Due: 9:00 A.M. | | | | | | | |
| Time of Opening: 9:00 A.M. | | | | | | | |
| STOCK NUMBER | DESCRIPTION | QUANTITY | U.M. | UNIT PRICE | TOTAL AMOUNT | BRAND NAME AND NUMBER | |
| | CONTRACT TO FURNISH TRAFFIC SIGNAL POLES AND MAST ARMS FOR A PERIOD OF SIX (6) MONTHS BEGINNING WITH DATE OF AWARD AS PER SPECIFICATIONS ATTACHED. | | | | | | |
| 001 | POLE, TRAFFIC | 138 | EA | | | | |
| 002 | MAST ARM, 10 FT. | 3 | EA | | | | |
| 003 | MAST ARM, 20 FT. | 37 | EA | | | | |
| 004 | MAST ARM, 25 FT. | 83 | EA | | | | |
| 005 | MAST ARM, 30 FT. | 53 | EA | | | | |
| 006 | MAST ARM, 35 FT. | 16 | EA | | | | |
| 007 | MAST ARM, 40 FT. | 1 | EA | | | | |
| | ----- ***** BIDDER ***** I CAN MEET THE DELIVERY SCHEDULE LISTED IN THE BID DOCUMENT _____ YES _____ NO ----- THIS IS A REQUEST FOR FAX QUOTATION. PLEASE RETURN YOUR BID BY FAX TO: 225-379-1862 OR 225-379-1481 BEFORE THE DATE/TIME SPECIFIED ON BID ----- SUCCESSFUL CONTRACTOR WILL BE NOTIFIED AT TIME OF ORDER WHERE DELIVERY IS TO BE MADE. UNIT PRICE MUST INCLUDE DELIVERY TO EITHER BATON ROUGE, LA OR NEW ORLEANS, LA. ----- | | | | | | |
| If you need additional information, please call: PAM PARKER (225)379-1441 | | | SEE ATTACHMENT FOR SPECIAL, CONDITIONS, INSTRUCTIONS AND DEFINITIONS. FAILURE TO COMPLY WITH SAME MAY DISQUALIFY YOUR BID OR QUOTATION | | | | |
| FIRM: | | | MAILING ADDRESS: | | | | |
| BY: (signature) | | | City: | | State: | | Zip: |
| BY: (PRINT OR TYPE NAME) | | | REMITTANCE TO BE MADE TO ADDRESS OTHER THAN ABOVE: | | | | |
| PHONE #: | | | Street/Box _____ City _____ State _____ Zip _____ | | | | |
| FED. ID. NUMBER: | | | Vendor FAX Number: Email Address: | | | | |

| | | | | | | | |
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| Date Bid Due: 10/27/05 | | | | | | | |
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| STOCK NUMBER | DESCRIPTION | QUANTITY | U.M. | UNIT PRICE | TOTAL AMOUNT | BRAND NAME AND NUMBER | |
| | <p>ALL BIDDERS SHOULD INDICATE THE MANUFACTURER OF EACH ITEM.</p> <p>-----</p> <p>IN ACCORDANCE WITH LOUISIANA R.S. 39:1595, A PREFERENCE OF 10% MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, ASSEMBLED OR HARVESTED IN LOUISIANA OF EQUAL QUALITY. DO YOU CLAIM THIS 10% PREFERENCE: YES: _____ NO: _____</p> <p>SPECIFY LOCATION IN LOUISIANA: _____</p> <p>SPECIFY ITEM NUMBER: _____ NOTE: LOUISIANA VENDORS CLAIMING THIS PREFERENCE SHOULD ALSO CERTIFY THAT 50% OF THEIR WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS IN ORDER TO BE ENTITLED TO THE 10% PREFERENCE. LOUISIANA VENDORS SHOULD COMPLETE THE FOLLOWING CERTIFICATE: THIS IS TO CERTIFY THAT 50% OF WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS: YES: _____ NO: _____ (PROOF OF CERTIFICATION MAY BE REQUIRED)</p> <p>-----</p> <p>TERMS: _____</p> <p>DELIVERY: _____</p> <p>-----</p> <p>NOTE: ANY BIDDER UNABLE TO MEET THE REQUIRED DELIVERY SCHEDULE WILL NOT BE CONSIDERED FOR AWARD.</p> | | | | | | |
| If you need additional information, please call: PAM PARKER (225)379-1441 | | SEE ATTACHMENT FOR SPECIAL, CONDITIONS, INSTRUCTIONS AND DEFINITIONS. FAILURE TO COMPLY WITH SAME MAY DISQUALIFY YOUR BID OR QUOTATION | | | | | |
| FIRM: | | MAILING ADDRESS: | | | | | |
| BY: (signature) | | City: _____ State: _____ Zip: _____ | | | | | |
| BY: (PRINT OR TYPE NAME) | | REMITTANCE TO BE MADE TO ADDRESS OTHER THAN ABOVE: | | | | | |
| PHONE #: | | Street/Box _____ City _____ State _____ Zip _____ | | | | | |
| FED. ID. NUMBER: | | Vendor FAX Number: _____ Email Address: _____ | | | | | |

INSTRUCTIONS FOR SUBMITTING FAX BIDS

1. Type or print in ink in blanks provided. Bids submitted in pencil will not be accepted.
2. Any corrections, erasures or other forms of alteration to unit price should be initialed by the bidder.
3. Bid must be as per specification(s) furnished.
4. Bidders must comply with all instructions shown in Invitation to Bid. Failure to comply may result in rejection of bid.
5. Bid should be submitted in unit of measure as requested. Bids submitted in a different unit of measure may not be considered for award.
6. Unit price for each item must not exceed four digits to right of decimal point. Unit price submitted beyond four digits will be rounded off to nearest fourth digit.
7. Give complete information, attach letter if more space is needed.
8. Bids must be quoted on a firm basis for a thirty day period from bid opening date.
9. Bid must be net and include all handling charges and transportation charges fully prepaid to destination unless delivery point indicates otherwise. Bids containing "Payment in Advance" will be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
10. Bids must be submitted exclusive of all Federal and State Taxes unless specified otherwise in bid form. State Agencies are exempt from all State and Local Sales Taxes.
11. Complete column marked "Total Amount" which is computed by multiplying "Quantity" column by "Unit Price" column.
12. Indicate any discount in blank provided for "Terms". Cash discounts for less than thirty (30) days or less than one percent (1%) will be accepted, but will not be considered in determining low bidder.
13. In blank provided for "Delivery" indicate amount of time needed to complete delivery of entire order.
14. Signature of person completing bid must be submitted on each bid. A typed name without a signature WILL NOT be accepted.
15. Indicate Federal Identification Number or Social Security Number, whichever is applicable.
16. Fax bid to this fax number (225) 379-1862 or (225) 379-1481. Keep a copy of bid for your records. Bidders are hereby advised that the U.S. Postal Service does not make delivery to our physical location.

Bids may be mailed through the U.S. Postal Service to our box at:
DOTD Procurement Section
P. O. Box 94245, Capitol Station
Room 304M, Headquarters
Baton Rouge, LA 70804-9245

Bids may be delivered by hand or courier service to our physical location as follows:
DOTD Procurement Section
Room 304M, Headquarters
1201 Capitol Access Road
Baton Rouge, LA 70802

Bidder is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location. The DOTD Procurement Office is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to meet the bid opening date and time shall result in rejection of the bid.

17. Bids must be submitted on D.O.T.D. bid form.
18. Deviations to the Department's Special Conditions and Specifications will not be allowed. Vendor's special conditions and terms which differ from the bid proposal will cause rejection of bid.
19. By signing the bid form, the bidder certifies that this bid is made without collusion or fraud.
20. In accordance with R.S. 39:1594 (Act 121), the person signing the bid must be: A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or An individual authorized to bind the vendor as reflected by an accompanying corporate resolution, certificate or affidavit; or An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids.

Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212 (A)(1)(c) and/or R.S. 39:1594(C)(2)(d).

By signing the bid, the bidder certifies compliance with the above.

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
JOHNNY B. BRADBERRY, SECRETARY
DANA D. WATLINGTON
DOTD PROCUREMENT DIRECTOR
STREET ADDRESS: 1201 CAPITOL ACCESS ROAD, ROOM 304M
MAILING ADDRESS: P.O. BOX 94245, BATON ROUGE, LA 70804-9245

SPECIAL INSTRUCTIONS & CONDITIONS

1. **Purpose and Intention:** The purpose and intention of this invitation to bid is to establish a contract between the Department and the successful bidder(s) to furnish supplies, materials, equipment and/or services in accordance with requirements described herein.
2. **Quantities:** No specific quantities are given or guaranteed on Contracts. Only such quantities are required by the Department during the contractual period will be ordered.
3. **Bid Deadlines:** All Request for Quotations must be received by **9:00 A.M. on Date Bid Due** as shown on bid form. Bids received after **9:00 A.M.** will not be accepted.
4. **Bid Opening:** Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Department during normal working hours. Written bid tabulations will **not** be furnished.
5. **Award:** The Department reserves the right to award items separately, by groups or on overall low bid basis to the lowest responsible and responsive bidder meeting the requirements and criteria set forth in the Invitation to Bid, taking into consideration the best interest of the Department. Award will be made without discrimination on grounds of race, color, or national origin. Minority business enterprises will be afforded full opportunity to submit bids.
6. **Tie Bids:** In state vendors shall be given preferences in the case of tie bids.
7. **Cancellation of Award:** The Department reserves the right to cancel any contract, in accordance with purchasing rules and regulations, for cause, including but not limited to, the following: (1) Failure to deliver within the time specified in the contract; (2) Failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) Misrepresentation by the contractor; (4) Fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the State; (5) Conflict of contract provisions with constitutional or statutory provisions of State or Federal Law; (6) Any other breach of contract.

Should the contractor find that due to increase in price or product availability, order cannot be filled, he is to submit to the DOTD Procurement Director a request for cancellation stating the reason for the request.
8. **Rejection of Bid:** The Department of Transportation and Development reserves the right to reject any and/or all bids and waive any informalities.
9. **Taxes:** Effective September 11, 1991, pursuant to Act 1029 of the 1991 regular session of the Legislature, the State and any of its agencies, boards or commissions are **exempt** from the Louisiana state sales/use taxes.
10. **New Products:** Unless specifically called for in the solicitation, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation. The manufacturer's standard warranty will apply unless otherwise specified in the solicitation.
11. **Brands:** Unless otherwise specified in the solicitation, any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition.
12. **Alternate Bids:** If item(s) does not fully comply with specifications (including brand and/or product number), bidder must state in what respect item(s) deviate. Failure to note exceptions on the bid form will not relieve the successful bidder(s) from supplying the actual products requested.
13. **Default of Contractor:** Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the Department has determined the contractor to be in default, the State reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
14. **Applicable Law:** Bids submitted are subject to provisions of the Laws of the State of Louisiana, including but not limited to DOTD Purchasing Rules and Regulations, Executive Orders, instructions for Submitting Bids, Special instructions & Conditions and specifications listed in this request.
15. **Special Accommodation:** Any "Qualified Individual with a Disability" as defined by the Americans with Disabilities Act who has submitted a bid and desires to attend the bid opening, must notify this office in writing no later than seven (7) days prior to the bid opening date of their need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to bid opening.
16. **Indemnity:** Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the State, its officers, its agents and its employees from and against all claims and actions for bodily injury, death or property damages caused by the fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees. However, the contractor shall have no obligations as set forth above with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the State, its officers, its agents or its employees.
17. **Equal Opportunity Clause:** The Department of Transportation and Development and the State of Louisiana is an equal opportunity employer and looks to its contractors, subcontractors, vendors and suppliers to take affirmative action to affect this commitment in its operations. By submitting and signing this bid, bidder certifies that he agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, Federal Rehabilitation Act of 1973, as amended, the Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, The Age Act of 1975, and bidder agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Bidder agrees not to discriminate in its employment practices and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by bidder, or failure to comply with these statutory obligations when applicable shall be grounds for termination of any contract entered into as a result of this proposal. Bidder agrees to keep informed of and comply with all Federal, State, and local laws, ordinances and regulations which affect his employees or prospective employees.

Steel Traffic Signal Poles and Mast Arms

The Department of Transportation and Development reserves the right to purchase the above item or items at the same prices, terms and conditions shown above for a period of six (6) months from the date of the purchase order.

PRICES SHALL REMAIN FIRM FOR THE ENTIRE CONTRACTUAL PERIOD.

Although unlikely, due to the nature of the project, the Department of Transportation reserves the right to renew this contract for an additional six (6) month period at the same prices, terms and conditions set forth in the original bid. Prior to exercising the Department's option to extend the contract, the Department will determine if an extension is in the best interest of the Department.

DELIVERY SCHEDULE & LIQUIDATED DAMAGES

The manufacturers are notified that time is of the essence to return the New Orleans traffic signal system to operation. The successful bidder shall provide shop drawings on all items within three business days of award.

The manufacturer (successful bidder) is required to provide half the anchor bolts within two weeks of approval of the shop drawings and the remainder within three weeks of approval.

The first shipment of at least 50 poles and arms shall be made within six weeks of approval of the shop drawings. **Liquidated damages of \$2,000.00/day will be charged to successful contractor for each day that delivery is delayed.**

The completion of the order must be received within 12 weeks of the approval of shop drawings. **Again, Liquidated damages of \$2,000.00/day will be charged to successful contractor for each day that delivery is delayed.**

Which arms are included in the first shipment shall be at the discretion of the successful bidder.

All bidders are notified that failure to provide the shop drawings within three business days of award may result in termination of the contract.

Subsequent orders shall have the same delivery schedule and liquidated damages provisions.

The listed quantities of items shall be shipped in accordance with the above schedule; additional orders will be on new purchase orders issued directly to the successful bidder with the same schedule minus the shop drawings.

**AWARD OF THIS CONTRACT WILL BE MADE TO THE OVERALL LOW
BIDDER MEETING THE REQUIREMENTS OF THE BID.**

The actual specifications for these items are in drawings which are being sent out in an email format. If you did not receive a copy of the email, one may be requested by contacting Pam Parker, 225-379-1441 or pamparker@dotd.louisiana.gov.

The drawings are being sent in two formats, DXF and Bentley Microstation and should print to a 17 x 11 size.